

**INCORPORATED VILLAGE OF MALVERNE**  
**Meeting of the Board of Trustees**  
**Regular Monthly Meeting**  
**October 4, 2017**  
**Minutes**

**Present**

Mayor Patricia Norris McDonald  
Deputy Mayor Canzoneri-Fitzpatrick  
Trustee John O'Brien  
Trustee Keith Corbett  
Trustee Perry Cuocci

Village Attorney Joe Gentile  
Village Clerk/Treasurer Teresa Emmel  
Deputy Village Clerk Jill Valli

**The regular meeting of the Board of Trustees was called to order by Mayor McDonald at 7:30 p.m.**

The Pledge to the Flag was recited followed by a moment of silence for Lillian Polis and the victims of the Las Vegas shootings.

Patrick Portsmore, Maureen Sussman – OLL – announced some of the upcoming events and fundraisers for the school including ice cream day, the spirit mentoring program and the upcoming 8<sup>th</sup> grade car wash.

**Department Reports**

Assessment – Assessor Rose Miller announced that the exemption filing period is now through January 2, 2018.

Ambulance Corps – President Luis Lora presented the monthly statistical report. He thanked the community for attending last month's open house.

Beautification – JoAnn O'Brien announced that the 2017 curb side tree program list is complete. In the next two weeks, letters will be mailed to those on the list.

Building Department – Superintendent Santora reminded residents that the Village Code is on line. Zoning Code is included in chapter 600. There is currently at 2 to 5 business day turn around on permits unless you need a special exception or ARB approval.

Cable TV – Trustee O'Brien asked that people consider volunteering with Malverne TV. He reminded residents to submit announcement requests as early as possible before the event.

Celebrations – Deputy Mayor Canzoneri-Fitzpatrick announced that the Lighting of Malverne will take place on Saturday, December 2<sup>nd</sup>. Sign up will be on Saturday, November 4<sup>th</sup> from 9:00 a.m. to 10:00 a.m. in the Community Room at Village Hall.

DPW – Superintendent Jessup presented the monthly statistical report and reviewed the holiday sanitation schedule for the week of Columbus Day. The Mayor thanked Paul for the pink fountain in recognition of Breast Cancer Awareness month.

Fire Department – Chief Gildea presented the monthly statistical report and announced that October 8 – 14 is Fire Prevention Week. The theme is “Every second counts, plan 2 ways out.” Trustee Corbett addressed the fire horn matter. There is a programming issue that had the horn sounding after 7:00 p.m. the vendor is working with Fire Com to correct the issue.

Historian – Village Historian David Weinstein reflected on the days of daily freight train traffic on the West Hempstead Branch of the LIRR. On behalf of the Historical Society he announced upcoming events including “Historical Crimes of Long Island”, Pictures with Santa and the Holiday Gala.

Library – Librarian Maryanne Kobbe reported that the Friends of the Library have donated new shrubbery to improve the appearance of the Library. She thanked the DPW for their assistance in planting. She highlighted the upcoming events including “Adopt a Battalion”, AARP driving course and gentle yoga.

Police Department – Chief Aresta presented the monthly statistical report. He reported on the many events taking place in the Village this time of year and thanked the Police Reserve for their support. He reminded residents to not leave valuables in their car and to always lock their vehicles. Prescription drop off service is ongoing at the police station.

Police Reserve – Chief Oliva presented the monthly statistical report for September.

TVASCAC – The Mayor announced that Larry Hoppenhauer has been elected to serve as a Citizen Member of the JFK Airport Committee. Larry then updated the Board on last month’s TVASNAC meeting, the JFK Airport Committee and the 150 Study.

Youth Board – Trustee Corbett announced that the Ragamuffin Parade will be on Saturday, September 28<sup>th</sup> at 11:00 a.m. at Gazebo Park.

### **Public Input**

**Carol Hassett and Yvonne Brunner – American Legion** – Announced upcoming events including the Halloween Party on October 28<sup>th</sup>, Night at the Races on November 4<sup>th</sup> and the Four Chaplains ceremony in February. There is also an opportunity for a High School Junior girl to attend Girls State this summer. Applications can be obtained through the Legion.

**Kathi Monroe** – Rotary, Chamber of Commerce, Civic Association

**Rotary** - distributed dictionaries to 3<sup>rd</sup> graders at Davison and OLL. Malverne Rotary is in touch with other chapters in Houston and Florida regarding aiding in the hurricane relief effort.

**Chamber of Commerce** – The Fall Festival will be October 15<sup>th</sup> from 11:00 a.m. to 4:00 p.m. The pet parade starts at noon and Tap to Point performs at 2:00 p.m.

**Civic** – The Wine event was a good success. The Civic will be spearheading the “Teal Pumpkin Project” again this year. Pumpkins will be available at Crossroads Farm. November 4<sup>th</sup> from 10:00 a.m. to 1:00 p.m. will be the annual mobile shredding event.

The Mayor recognized three Girl Scouts from Troop 2561 who are working toward their gold award. They met with the Mayor and Deputy Mayor prior to the meeting and attended the entire meeting as well.

### **Announcements**

1. Applications for Partial Exemption from Real Property Taxes for Senior Citizens, Veterans and Fire Department and Ambulance Corps Volunteers are available at Village Hall or can be downloaded from the Village website, which is [malvernevillage.org](http://malvernevillage.org). The filing period for all exemptions is October 2, 2017 through January 2, 2018, Residents who have questions may call the Assessor at 599-1200, extension 108.
2. Effective October 2<sup>nd</sup>, Village Hall hours have been changed. Village Hall will be open from 8:30 a.m. to 4:30 p.m. Monday through Friday.
3. Village Hall and the Department of Public Works will be closed on Monday, October 9<sup>th</sup> in observance of Columbus Day.
4. October is Breast Cancer Awareness Month. Please remember the importance of self-examination and annual mammogram screening.
5. October 8<sup>th</sup> – 14<sup>th</sup> is Fire Prevention Week. Now is a good time to check your smoke and carbon monoxide detectors.
6. The Youth Board will sponsor its annual Ragamuffin Parade on Saturday, October 28<sup>th</sup> at 11:00 a.m. at the Gazebo.
7. The annual Lighting of Malverne will take place on Saturday, December 2<sup>nd</sup>. Registration for Breakfast with Santa, Cookie Workshop, Bowling with Santa and the Ornament Workshop will be held on Saturday, November 4<sup>th</sup> from 9 a.m. to 10 a.m. at Village Hall.

8. The Village and the Malverne Civic Association will sponsor Mobile Document Shredding on November 4<sup>th</sup> from 10:00 a.m. to 1:00 p.m. at the Malverne Train Station lot.

**At 8:35 p.m. a motion was made by Deputy Mayor Canzoneri-Fitzpatrick seconded by Trustee O'Brien and carried to adjourn to go into Executive Session to discuss a particular person or persons, followed by Work Session to discuss matters listed on the agenda and transact such other business as may properly come before the Board.**

**INCORPORATED VILLAGE OF MALVERNE**  
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**Work Session**  
**Minutes**

**Present**

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Deputy Mayor Canzoneri-Fitzpatrick  
Trustee John O'Brien  
Trustee Keith Corbett  
Trustee Perry Cuocci

Village Attorney Joe Gentile  
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**At 9:15 p.m. a motion was made by Deputy Mayor Canzoneri-Fitzpatrick seconded by Trustee Corbett and carried to open Work Session.**

**TEMPORARY SIGN REQUEST** – A motion was made by Trustee Corbett, seconded by Trustee O'Brien and carried approving the following temporary sign requests and waiving the fee.

Community Presbyterian Church – Harvest Fair (Railroad Fence)  
Crossroads Farm – Octoberfest (Railroad Fence)  
Grace Lutheran – Blessing of the Animals (Church Property)  
Malverne Chamber of Commerce – Fall Festival (Across Hemp Ave)

**RESOLUTION #171004** – A motion was made by Deputy Mayor Canzoneri-Fitzpatrick, seconded by Trustee Corbett and carried, acknowledging that the Abstract of Audited Voucher A1724 received necessary approvals.

**RESOLUTION #171004A**– A motion was made by Trustee O'Brien, seconded by Trustee Cuocci and carried authorizing Village Justice James Frankie to apply for the Justice Court Assistance Grant in the amount of no more than \$30,000 for additional storage in the court office and community room, a file cart and label printer.

**RESOLUTION #171004B** – A motion was made by Deputy Mayor Canzoneri-Fitzpatrick, seconded by Trustee O'Brien and carried authorizing the Mayor to sign the agreement with InTime for a time records management and payroll system for the Police Department.

**RESOLUTION #171004C** – A motion was made by Trustee Corbett, seconded by Trustee Cuocci and carried authorizing the Budget Transfer for ballots and rental of voting machines for the March 2017 election.

**RESOLUTION #171004D** – A motion was made by Trustee O'Brien, seconded by Trustee Cuocci and carried accepting the bid from Loreto Calcgani Associates, the lowest qualified bidder for the Library HVAC Project.

**At 9:45 p.m. a motion was made by Deputy Mayor Canzoneri-Fitzpatrick seconded by Trustee Corbett and carried to close Work Session and adjourn.**