

**Incorporated Village of Malverne**

99 Church Street • Malverne, NY 11565-1726 • Phone: 516-599-1200 • Fax: 516-599-0613

**TREE REMOVAL PERMIT APPLICATION**

**Private Property**

**Fee: \$25.00**

Date: \_\_\_\_\_

Name of Owner: \_\_\_\_\_

Phone # \_\_\_\_\_

Address: \_\_\_\_\_

Name of Tree Removal Company: \_\_\_\_\_

*(Company must be licensed by Village of Malverne)*

Number and Type of Tree(s) to be Removed: \_\_\_\_\_

Reason for Removal: \_\_\_\_\_

Is removal related to construction?

YES / NO

Specific Location of Tree(s) (Complete Attached **TREE PLAN** or attach photo)

Size of Tree (*Diameter*) \_\_\_\_\_

Are you Planning to Replace Removed Tree? YES (indicate type of tree) \_\_\_\_\_ / NO

I understand that if I select a replacement tree from the list of suitable trees maintained by the Village that the Village shall pay 1/2 the cost of the new tree and replacement, if done by the Village.

I certify I am the property owner/representative authorized to make this application and that all statements contained are true and that all work shall conform to the current NYS Residential, Building, Fire, Existing Building, Property Maintenance and all Village Ordinances for which this permit is issued. No work is to be performed until a permit has been issued by the Incorporated Village of Malverne. I agree to hold harmless the Village of Malverne, its agents, officers, and employees for any damage or injury caused by reason of planting, placement, maintenance, or removal of trees.

Signature of Applicant: X \_\_\_\_\_

*Sign in presence of a Notary Public*

Notary Acknowledgement:

State of New York

County of Nassau

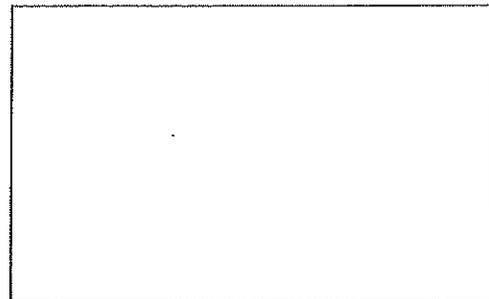
Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

Notary Signature \_\_\_\_\_

Seal:



**Village Time/Date Stamp**



*(For Office Use Only)*

DATE: \_\_\_\_\_  Granted  Denied

Reason: \_\_\_\_\_

Conditions: \_\_\_\_\_

Reviewed By: \_\_\_\_\_

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### TREE PLAN

Draw your property in the box below or include a printed map of your property.  
Please also submit a photograph of the tree to be removed.

Tree Plan should include the following

- Tree(s) proposed for removal (required)
- Existing front and rear yard trees
- Existing curbside street trees
- Tree(s) proposed for replanting

