

# MALVERNE BUILDING DEPARTMENT APPLICATION

99 Church Street Malverne, NY Phone 516-599-1200 Fax 516-823-0767

## STREET OPENING PERMIT

Incomplete applications will not be accepted

Date: \_\_\_\_\_

Permit / App # \_\_\_\_\_

This application *must* be accompanied by:

- Two copies of map or diagram depicting area(s) of all street openings with length, width, square footage, north arrow and distance to nearest cross street. Each street or separate general area shall have its own permit application.
- Fee = \$150 for the first 100 sq. ft. of opening plus \$60.00 for each additional 100 sq. ft. (plus all restoration work). All utility companies shall submit surety bond or cash deposit as determined by the village and all required insurance certificates.
- Utility companies shall file a "Communication Plan" with the village at least three weeks prior to the start of work. Review staging plan with designated village employee. Permit shall be filed at least four weeks prior to the start of work.
- 24 hours' notice shall be given to the Village Building Department, Clerk's Office, Police Department, Fire Department and Department of Public Works IN WRITING prior to the start of any work.
- It is the contractor's responsibility to give a minimum two weeks' notice to all property owners, residents, businesses, and tenants in the areas/streets of the proposed work IN WRITING. Notice shall include dates of the work, what work is being done, who is doing the work and any inconveniences the work may cause. Additional notice shall be given a minimum one day prior to start.
- Shall work occur on a school day the School District and Bus Company shall be notified of any predicted bus route issues in regards to road closings.
- All final restoration paving of trenches shall be from inside edge of trench to the curb. Not just the width of the trench.
- Final restoration shall be completed within a timely manner. Temporary cold patch restoration and or binder to grade shall be level and flush with adjacent paving and not cause a hazard to pedestrians or traffic. No loose gravel. Staging areas shall be keep clean and safe. All surrounding areas disturbed or damaged from the paving work shall be repaired to 'as new' condition.
- See attached diagram for village mandated specifications of street paving restoration, unless otherwise noted in writing.
- Fee paid or permit approval does not release the party or parties to whom this permit is issued from responsibility for any incident to person or property that may occur through the excavation or excavations herein permitted, or from replacing the street in an acceptable manner, leaving it in a safe and orderly condition at all times. Public Travel on village roads shall not be endangered.

Applicant/Utility Company /Contractor Name: \_\_\_\_\_

Contact name (please print): \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Purpose of this application: \_\_\_\_\_

Name of Street and or Address where work to be completed: \_\_\_\_\_

in-between streets \_\_\_\_\_ and \_\_\_\_\_

Size of Opening(s): \_\_\_\_\_

Total Square Footage: \_\_\_\_\_ Estimated Construction Cost of Restoration: \_\_\_\_\_

Total Permit Fee: \_\_\_\_\_ \$150 for the first 100 sq. ft. of opening plus \$60.00 for each additional 100 sq. ft.

\_\_\_\_\_  
Authorized Signature of Contractor

\_\_\_\_\_  
Print Name

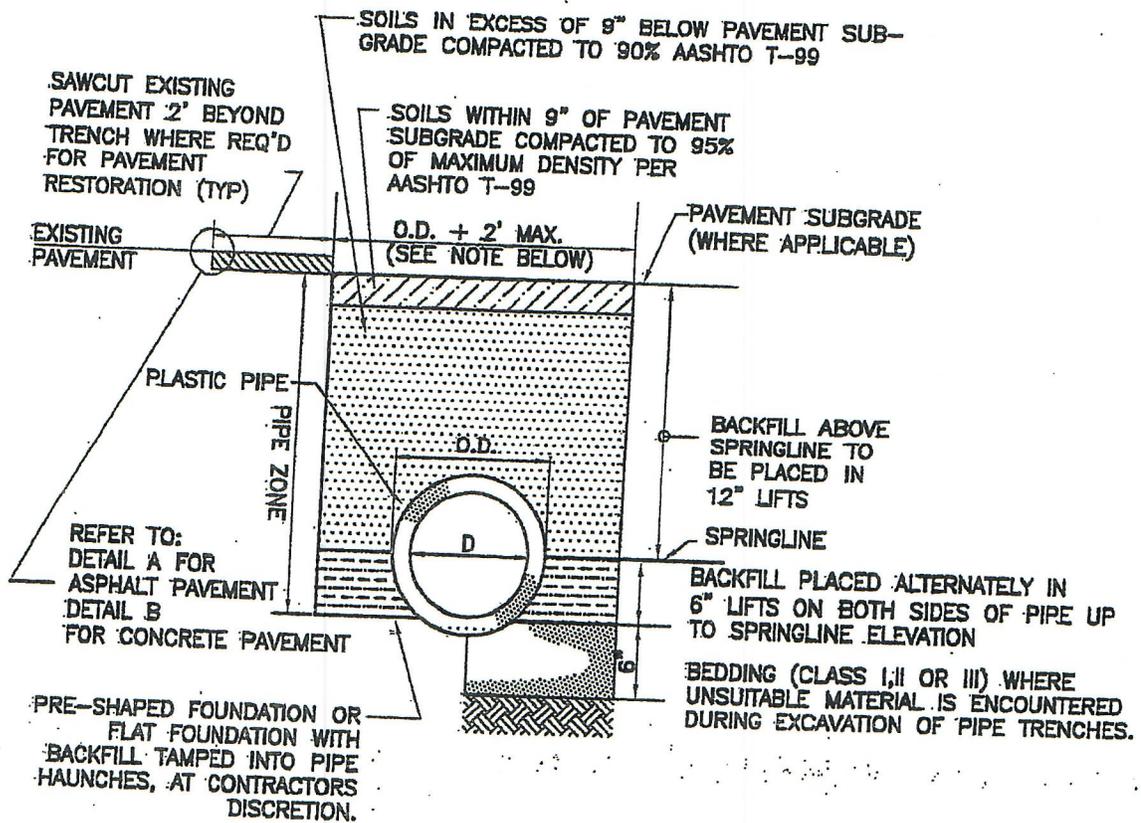
\_\_\_\_\_  
Village Approval Signature and Stamp

Applicant certifies that all information given is correct and that all work shall conform to the current NYS Residential, Building, Fire, Existing Building, Property Maintenance and all Village Ordinances for which this permit is issued. No work is to be performed until a permit has been issued by the Incorporated Village of Malverne. Nothing on the permit application shall allow any work not in accordance with Section 512 of the Malverne Village Code

For Office Use Only Final Sign off from Inspector

Date: \_\_\_\_\_

Inspector Name: \_\_\_\_\_

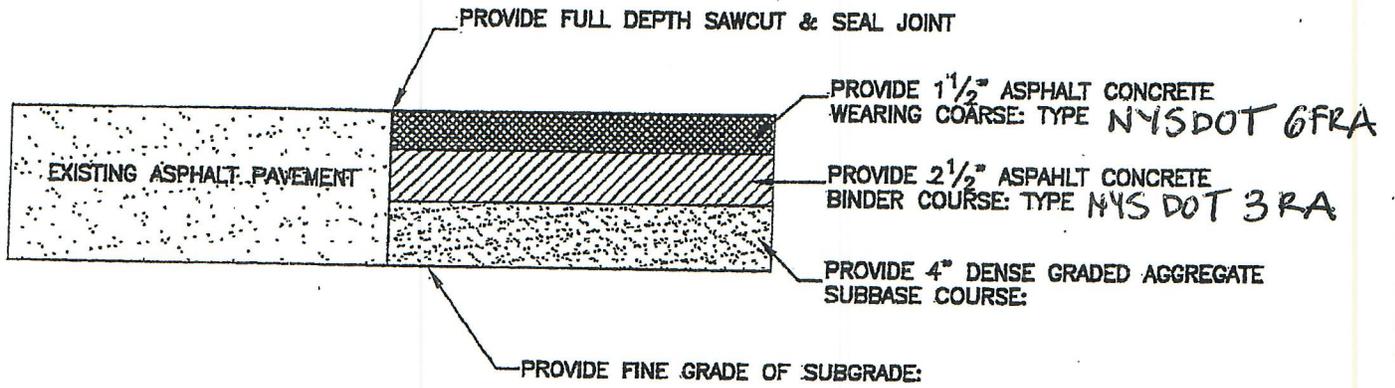


NOTES.

1. CLASS I, II, III OR IV COMPACTED BACKFILL MATERIAL REQUIRED IN ALL PIPE ZONES, PER USCS (UNIFIED SOIL CLASSIFICATION SYSTEM).
2. IF DEPTH OF TRENCH EXCEEDS 5', THE CONTRACTOR MUST PROVIDE SHEETING AND BRACING OR A SHEETING BOX IN ACCORDANCE WITH OSHA REGULATIONS. AS AN ALTERNATIVE, IF PERMITTED BY THE ENGINEER, THE TRENCH WALLS MAY BE CUT BACK TO A 1:1 SLOPE OR THE NATURAL ANGLE OF REPOSE FOR THE SOIL, WHICHEVER IS GREATER.
3. WHERE PIPE IS INSTALLED WITH LESS THAN 3' OF COVER, ALL BACKFILL MATERIAL THROUGHOUT THE PIPE ZONE IS TO BE CLASS I MATERIAL.

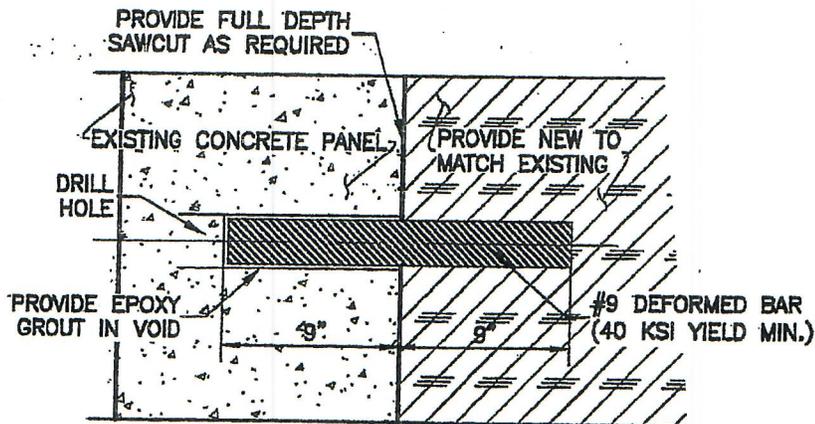
## PIPE TRENCH REPAIR DETAIL

SCALE: NTS



## DETAIL A

SCALE: NTS



## DETAIL B

SCALE: NTS