

**CEMENT/CONCRETE WASH-
OUT SHALL NOT BE DUMPED
INTO STORM DRAINS OR
STREETS**

**ALL PLUMBING AND
ELECTRICAL WORK MUST BE
DONE BY A PLUMBER OR
ELECTRICIAN LICENSED BY
THE VILLAGE OF MALVERNE.**

**ALL STRUCTURAL WORK MUST
BE DONE BY A CONTRACTOR
LICENSED BY THE VILLAGE OF
MALVERNE.**

**LISTS OF THESE INDIVIDUALS CAN
BE OBTAINED FROM THE
BUILDING DEPARTMENT**



“USER FRIENDLY”

**The Building Department is
located in
Malverne Village Hall
99 Church Street**

You can reach us at
516-599-1200

Superintendent of Buildings

Louis J. Santora, R.A.
Ext. 107

Building Inspector

George Lapin
Ext. 111

Plumbing Inspector

Joseph Montilli
(516) 766-7684

Call directly for an appointment
(Tuesday – Thursday)

**Secretaries to the Building
Department**

Bobbie Cuomo
Ext. 114
Florence Intrabartola
Ext. 113

Inspectors available by appointment only:

Monday - Friday
10:00 am – 4:00 pm
No Inspections on Holidays

**INCORPORATED VILLAGE
OF MALVERNE**

**WHEN MUST I
APPLY FOR A
PERMIT?**



**Patricia Ann Norris-McDonald,
Mayor**

Patricia Canzoneri-Fitzpatrick,
Deputy Mayor
Keith M. Corbett, Trustee
John J. O'Brien, Trustee
Perry Cuocci, Trustee

Teresa Emmel, Clerk Treasurer
Joseph Gentile, Village Attorney

YOU MUST APPLY FOR A PERMIT.....

- ❖ To construct a fence or replace an existing fence.
- ❖ To repave or replace a sidewalk, driveway or curb or curb cut.
- ❖ To install or replace central heating and central air conditioning, including ductless air conditioning
- ❖ For oil to gas conversion and oil tank abandonment.
- ❖ To construct decks over 10” above grade or porticos.
- ❖ To install and/or demolish swimming pools, hot tubs, and saunas.
- ❖ To install or replace plumbing fixtures.
- ❖ For *additions* to buildings.
- ❖ For *alterations* to buildings and *structures*.
- ❖ For new or temporary *buildings* and *structures*.
- ❖ Pods

- ❖ To install permanent electric generators (natural gas or diesel)
- ❖ To cut away/remove any wall, beams, supports or portions thereof.
- ❖ To demolish any building, deck, garage, pool, or accessory structure.
- ❖ For removal, change or closing of any stairway or required means of exit.
- ❖ To install fireplaces, including gas fireplaces.
- ❖ To install chimneys and wood burning stoves.
- ❖ Renovations/remodeling of kitchens and bathrooms.
- ❖ Finish/remodeling of basements, including egress windows
- ❖ To remove trees anywhere on the property
- ❖ Solar Panels
- ❖ Window or Door Replacements

DEFINITIONS:

ADDITION: extension or increase in area or height of a building.

ALTERATION: as applied to a building or structure, shall mean any change, rearrangement, or enlargement in the structural parts of a building or structure.

BUILDING: a structure wholly or partially enclosed within exterior walls and a roof, affording shelter to persons, animals, or property.

PLUMBING: shall mean and include (but not limited to) all of the following supplied facilities and equipment: gas pipes, gas burning equipment, water pipes, water closets, sinks, installed dishwashers, lavatories, bathtubs, shower baths, catch basins, drains, vents, and any other similar supplied fixtures, together with all connections to water sewage.

ELECTRICAL: shall mean and include (but not limited to) all electrical wiring, apparatus, fittings, appliances of equipment for the transmission, distribution or utilization of electrical energy, hereafter installed within or on any building or structure, except fuse renewals, incandescent lamps and portable appliances which, together with their cables and attachments, have been approved for connection to appropriate parts of the permanent electrical equipment

STRUCTURE: shall mean a combination of materials to form a construction that is safe and stable and includes, among other things, buildings, porches, balconies, terraces, decks, tents, Sheds, walls, fences, and display signs. The term “structure” shall be construed as if followed by the words “or part thereof”.